

St. Albert Potter's Guild General

Meeting Minutes Oct 14 2015

Meeting Called to Order: 7:00 P.M.

Revised Agenda was approved by Mary Hutchings and seconded by Diane Gwilliam. The revised agenda is the inclusion of a vote of the membership as noted below.

Vote of Membership:

The motion was put forth by Tamara and seconded by Cynthia:

Do we let the 2 ladies (Tracy and Shahrzad), whose membership was rescinded by the Executive, back into the guild, or do we leave the decision as made by the Executive stand?

YES = they will be reinstated. NO = the Executive's decision stands.

4 members (Elene Hartman, Mary Hutchings, Annalisa Ambrosi, and Peggy Stoyles) volunteered to collect the ballots and count them together. The ballots were tabulated as follows:

Yes 16

No 23

Abstained 4

The decision of the Executive stands as is.

Mary made a motion that all ballots be destroyed and was seconded by Cynthia. Jan took them to her work to be shredded (which was done the next day).

Minutes:

September's Minutes Approved by Willie Renema and, seconded by Lesley

President:

No report

Vice President:

No report.

Secretary's Report:

No report.

Treasurer's Report:

No report.

Program Coordinator:

Gina's workshop on Oct 10th was super fabulous! It was very informative and a great handout as well. Gina is going to find out where to get the sprayer and the plastic containers as she said they are very expensive and not available everywhere.

Julie's workshop is on Oct 25th – Sunday – and we will be using the guild studio space so there will not be any room for members not in the workshop. The workshop runs from 10 – 2. Please pay Julie tonight if you have not already done so.

The Raku Site Log and Checklist and Raku Site Procedures are now on the website. These are not a form filled document but you can print these off for yourself and for the Raku site.

The Christmas party information, potluck and setup and/or take down signup sheets are now on the website. Please go in and input what you are bringing and if you can help set up or take down. You can change or delete anything you input at any time.

NOTE: TANIS IS USING THE POTLUCK SIGN UP SHEET TO SEE HOW MANY MEMBERS ARE ATTENDING. SO PLEASE ENSURE THAT YOU ENTER YOUR POTLUCK ITEM.

Rachelle volunteered to cook the turkey; Lesley to make gravy; Nell will make mashed potatoes. Thanks ladies!

External workshops:

- Tarra Wedman – 2 possible weekend dates were established – Feb 20/21 or Feb 27/28. Once the date has been set then Tanis will gather more information from Tarra and will share this information and get commitments from the member who wish to attend. Her fee for the weekend is \$1000 and she will do a power point presentation on Saturday morning and then both days will follow the format of demonstration in the morning followed by hands on in the afternoon.
- Brenda Dornbrook – her price for the demonstration workshop only is \$975 for 2 days. As Tanis will not know until late November what dates might work for her we cannot schedule anything at this time. There was sufficient interest in this workshop so Tanis will bring possible dates and other information after she talks further to Brenda. This could be held in the painter's studio if the guild classroom is booked.

Communications:

Tamara is trying to figure out a way to send emails from the website so all these emails do not go to her home email.

SAPVAC:

Caroline stated that the Country Craft Fair forms and procedures are here along with the sign-up sheet. Take bookmarks to give out and Diane reminded us that Tamara sent out an email with the SAPVAC procedures and the Country Craft Fair posters to print and post at work, etc. The Wednesday before is the receiving date. Hazel is still in charge of the Country Craft Fair. Willie noted that we still have some Cookbooks left and there are some aprons on the island for sales as well – both items are \$20 each.

Supply and Capital Equipment: Diane Gwilliam

The new kilns are coming next week and thus the glaze room will have limited access from Wednesday Oct 21st to Friday Oct 23rd.

Jan reminded everyone to ensure lids are closed tightly on all chemicals.

Clay:

No report.

Library:

No report.

Glazes:

No report.

Raku:

Margaret Belec would like to have a guild Raku and the date is October 24th at the Raku site. Bring your own lunch and something to drink. Tamara will send out info in the next few days. There are enough leaves but if you are bringing some do not bring poplar leaves, or wet or lease chopped up by a lawn mower. Be inventive when securing leaves – they do not necessarily need to be from your own backyard!

Housekeeping:

There is a Cleaning Bee chart going around – please sign up. These are usually held in October and April each year. If you are not at the meeting the sign up chart will be in the studio and please initial by your name when you are done.

New Business:

Theresa Milton asked if anyone was interested in learning to reduce the gas kiln. It usually is about one hour around 10:00 PM but could be earlier if the temperature is increased in the kiln. Currently only Theresa and Mary Lou reduce the kiln.

Jan talked about the new Volunteer Hours tracking binder and sheets which is in the studio – much easier. Right now just right any volunteer hours in the book as you do them. Note: That any hours spent on your own pottery things, or at a workshop, or at a sale count as volunteer hours. (Diane will clarify the above). Volunteer hours will at some point be tracked on the website and when this happens these hours tracked in the binder will be added to the website.

Health and Safety Orientation – Jan has a list of members that have not done the 15 minute orientation and they will be notified and Caroline will arrange to schedule at time for this at some point soon.

The Executive will not resign from their positions as previously emailed to all members. They will stay on until the end of their term.

Two new committees have been formed:

1. Bylaws and Handbook Committee – this committee will review our Handbook which includes our Bylaw's and see what needs changing or updating. Terry Routledge stated that is much harder to change the Bylaws (they need to be approved the Government) and thus should purposely be somewhat vague. It is the Handbook that is easier to change and these should be more specific. Margaret Belec, Lesley, Willie Renema, and Tanis Tetreault volunteered to be on this committee.

2. Membership Application, process, and criteria – To ensure that both the application process and criteria are clear and updated. Julie and Diane volunteered for this committee.

Adjournment of meeting at 7:55 pm. by Tamara Rolls, seconded by Diane Gwilliam.