



# St. Albert Potter's Guild General Meeting Minutes

Meeting Called to Order: 7:01 P.M.

Agenda accepted by Keith Driver

March Minutes Approved by Tamara Rolls, seconded by Rachelle LeBlanc

**Special Meeting:** It was confirmed that we had quorum to make amendments to our by-laws.

Two months ago 1st set of by-laws were sent out, then everyone had a chance to send out emails with comments, then we had a meeting with excellent input and discussion from members, then there was more opportunity for people to put their comments in by email, then everything was compiled and put together into the final draft that went out with a notice 21 days before this meeting.

Vote on Special Resolution: **It is MOVED that the amendments of the Bylaws presented to membership by email dated March 25, 2016, be accepted.** Jan Goodwin moved, Julie Hage seconded. 46 in favour, 1 opposed, 1 abstentions and chair.

**It is MOVED that the amendments of the Handbook presented to the membership by email dated March 25, 2016, PLUS the addition read at the meeting of April 13, 2016 be accepted.** Jan Goodwin moved, Edith Sinnema seconded. Carried.

## **President:**

Jan gave a special mention to Tanis and Tamara for all their extra hard work to get our new Handbook done. Now our new Membership form and Application form can be posted on our website and we can also now take the proper steps to make sure we get things properly submitted to the Societies Act of Alberta department.

Last meeting Yolande and Peggy decided between themselves that Yolande will be our new membership co ordinator.

A reminder that there are a number of Board positions open for next year :Vice President, Treasurer Program Co-ordinator and Communications Co-ordinator.

## **Vice President:**

Absent

**Secretary's Report:**

New magazines to add to library: Clay Time, Ceramics (2), Pottery Making and T8N

**Treasurer's Report:**

Still a number of checks not cashed. Anyone who has one that is dated before November 1 will be stale dated as of May 1. Checking account \$2,134.90 with 853.64 of outstanding checks leaving us \$1,281.26. Investments are \$30,375.00.

**Program Co-ordinator:**

Thank you to everyone on the Handbook committee (Leslie, Margaret, Willie) and the application/membership committee (the executive, Diane, Willie) for all their very hard work.

A few ladies went to a Fort Saskatchewan workshop and it was excellent.

**SAPVAC:**

We are in charge of the Art Walk in May. Five people have confirmed that they will do demonstrations during this time (Elene, hand building; Marilou, wheel; Randy or Nell, tea pot; Cynthia, random vase; Caroline, paint designs).

SAPVAC Casino (September 21 and 22). All volunteer positions are filled (pretty much by non guild members), we would like to have guild members volunteer to be on the standby list for people that can not make their September 21 or 22 commitment. Teri and Tanis volunteered.

Butterfly project. Celebrating 35 years of Children's Festival (some of that time was in the Edmonton area). They want 35,000 butterflies which none of the artists will get back. Please consider making and donating some for their staff to hang up.

Guided show, November the 23 to 26. You need to submit sometime in September (A River Runs Through It).

**Supply and Capital Equipment:**

Clay has been ordered but has not yet arrived.

Had issues with Gas Kiln. Bob has replaced parts and all seems to be working fine at the moment. If you are firing the gas kiln and you are not Willie "Please do not adjust anything."

We have a new grinder. When using please wear safety glasses, a pair of leather gloves and apron. Do not put grinder in spray booth (turn fan on).

I MOVE we buy six of the light weight shelves. (Willie) Seconded by Rachelle. Carried unanimously.

Wish list to SAPVAC. Jan will compile and send to Deirdre.

**Clay:**

Reminder to put box number on your checks when you buy clay. Do not buy new clay until it has been inventoried (you will know it has if there is a number on the box).

**Library:**

Library has no outstanding books. With computers, the library is not used like it used to be.

**Glazes:**

Edith to assist Gene with glazes and report to him.

**Raku:**

There will be a firing this Saturday (weather permitting). There will not be one on Sunday. Send Margaret an email if you are planning to go so she can call you if it is cancelled.

Margaret will talk to Rene about the key situation for the door to the shed on the site. Linda has a key to the shed if there is a problem.

**Housekeeping:**

Spring cleaning has been postponed from April to May.

**New Business:**

Commissions for pot sold at the sale will be 15%. Still a few spots needing coverage on the sign-up board. Plan to arrive at your shift for the sale early as parking will be difficult. Evening shift will not finish until 9 (until the library is closed). Floor walkers please watch that people do not walk down to Wares to pay for items. Floor walkers should be walking around helping customers not sitting around talking with each other. Request for side door to be unlocked so therefore floor walkers need to be sure people do not go through that door without paying for product.

Advertising for sale: please put on your Facebook page or post on Twitter. Help your self to flyers to distribute. This year we can not hang banners on building. Unfortunately we were planning to do that and have spent \$100. to get the process of a banner started that will be a loss. Angela will take care of putting our signs out. Wear Guild aprons so you will be recognized when working the sale. Use clear scotch tape and your three digit code for your pricing labels to your pottery. Any questions talk to Margaret.

T8N magazine did a great job on our article.

Fran did a great job on her workshop and it was a huge success. Thank you. A representative from the Gazette was there participating and is going to do an article for us to help promote the sale.

Julie will take care of our A frame signs for the sale.

Please remember to give pots to the Ovarian Cancer table.

Thank you to Dan for provision of our new gavel.

Adjournment of meeting at 8:25 pm. by Tamara Rolls, 2nd by Teri Trainberg.

