

St. Albert Potter's Guild Meeting Minutes

June 13, 2018

Note: the AGM minutes for June 13 2018 are posted on the website as well as the Board and committee reports.

1. Meeting was called to order at 7:45 PM .
2. **Additions to Agenda:** Laura was added to new business. The addition was moved by Julie and seconded by Loretta.
3. **Approved Minutes:** May 9 2018 minutes were approved as written by Denise and seconded by Nancy.
4. **Board Members:**
 - a. **President:** Willie stated that Horsely was not working but test tiles were done on H450 and worked very well. Keep in mind that it may not work as well on other clay. When you are doing a bisque load remember that tall pieces are usually put on the bottom. If you load flat pieces on the bottom it can be difficult to get out. Be careful when you are loading bisque pots that have the decal transfers and/or underglazes on them - handle very carefully and do not touch the decals or the underglazes. Thanks to everyone who is doing bisque loads and that there will be a gas firing next week on Monday or Tuesday.
 - b. **Vice President:** No report.
 - c. **Secretary:** No report.
 - d. **Treasurer:** Annalisa stated if you have cheques from the guild tp please cash them ASAP. If you have any receipts please give to her ASAP as well. And a reminder that membership fees are due at the end of June. Annalisa made the motion "I move that the St. Albert Potter's Guild approve Randy Steele, President, Morley Bindon, vice President, and Annalisa Ambrosi, Treasurer, to have signing authority and to conduct financial business for the St. Albert Potter's Guild for the membership year 2018-2019, and that all cheques and payments and other financial dealings are to have 2 of the aforementioned signatures on the cheque for approval. Willie Renema shall be removed from the signing authority list held at Servus Credit Union." The motion was second by Lesley Gordon and all in favour. The motion was carried.. She also stated that we have the bulk of our money in a savings account that has.a very low interest rate. She recommends moving \$10,000 now into a 18 month Non-redeemable GIC

and \$20,000 into a 1 year Redeemable GIC. In 6 months take \$10,00 from the Redeemable GIC and invest in another 18 month Non-Redeemable. Then take the remaining \$10,000 from the Redeemable GIC at the end of the one year and invest in another 18 month Non-Redeemable GIC. Thus we are laddering our investments and ensuring that investments are maturing every 6 months. It was questioned if we would have enough money available to pay rent . She stated that rent is due in December for about \$9000 and that amount basically comes from the membership dues collected at the end of June. Another motion was put forth by Annalisa “I move that we invest \$10,000 into the 18 month Non-redeemable GIC at a rate of 2.45% and invest \$20,000 into the 1 year Redeemable GIC”. Motion was seconded by Betty Lou Kindleman. All in favour and motion was carried.

e. Program Coordinator: Maureen suggested that we purchase extra banding wheels for workshops - 3 tall ones and 1 smaller one. We have had some banding wheels supposedly stolen over the years and perhaps these new ones are just for workshops? Do we lock them up? But as Cheryl stated that people can steal things anytime and we cannot lock everything up. Teresa stated that if we are in a workshop that needed a banding wheel to bring ours from home if we have one. Mary stated we used to have wooden ones that had ball bearings that allowed them to turn. Pat will give the guild her banding wheel! Maureen made the motion “ to buy 3 tall banding wheels and 1 short banding wheel for about \$385 in total”. Diane seconded the motion and all in favour and the motion was carried.

f. Communications: No report.

5. Tips: No tips at this meeting.

6. Committee Reports:

a. SAPVAC: Kathy stated that they need more cashiers and to please let her know. And at a previous meeting it was discussed if WARES could get more lighting. She stated that lighting was on SAPVAC’s agenda and are working with the City of St. Albert to get feature lighting. Meanwhile the lights are left on when WARES is not open. Culture days starts September 29 and on that day painters are doing a project and they would like potters to do something as well. Jen said she would do a project on that day. .

b. Supply and Capital Equipment: This committee will stay as one committee as it has always been . It was some confusion at the last meeting that Supply and Equipment might be 2 different committees. Diane will remain on this committee and Loretta will join this committee!

c. Clay: Mary will be taking over for Elene.

d. Library: Willie stated that as Jan has resigned from the Library there is the outstanding item of getting a guild membership at Ceramic Arts Network (CAN) which includes CLAYflicks. We still do not have all the information and Rachelle is not here tonight who did some of the relevant research. A few members did sign up for the free month and Denise and Tanis stated that are lots of information and videos. It was mentioned that we do not spend our annual Library budget and we could give this a try. Willie and others suggested we wait until we have all the information and table this until the September meeting. All in favour and passed. Willie asked if anyone would like to take on the Library position and Denise said she would. Members can suggest new books to her at any time!

e. Glazes: No report.

f. Raku: No report.

g. Housekeeping: Marnie mentioned that the green housekeeping sheets will be up until the end of June. Since Marnie will be Secretary in September 2018 Nancy will help Edith with housekeeping. Edith stated that someone did an awesome job in the glaze room. Remember to clean tables, backsplash, and tap when you are done glazing. She stated to use a dukie which means washcloth in Dutch? (so she says...!!!)

7. New Business: Laura wondered if she could trade a cubby with someone . Hers is on the bottom and she finds it difficult to get out items or put items in. It was suggested that she take Jan's cubby as it is on the top. Great idea!

8. Old Business: Willie stated that there is a box of tools that have been around for most of the year. It was mentioned that these were left from a prior member and we are free to use them. They will be put with the guild tools for all to use. Gene gave a big thank you to the person who wrote all those cheques! Betty Lou asked if there will be a receipt for the membership fees? Annalisa said she will email receipts and this will be available for clay receipts as well very soon.

9. Meeting was adjourned at 8:31 PM and was moved by Julie and seconded by Nancy.