ST. ALBERT POTTERS GUILD GENERAL MEETING

October 9, 2019

***Meeting Called to order at 7:05 p.m*.**

Morley call for additions to the agenda

- New Business
  - Willie has an update from Julie, there is an updated glaze schedule
  - Francesca has update on WSO Clay
- Old Business
  - Nothing

Morley asked for Approval of September meeting minutes

- Yolanda Approval of minutes
- Shirley seconded
- passed unanimously

Reports from Board Members

- **President**
  - Good month
  - nothing to report
- **Vice President**
  - Nothing to report
- **Secretary**
  - Nothing to report
  - Please don't forget to sign in
- **Treasurer**
  - Thank you to everyone for helping with the clay
- **Program Coordinator**
  - Special Thanks to Deborah for the work done setting up and organizing the workshop.
  - Dawn Candy Workshop
    - 23 people attended
    - ran from 10-4
    - lots of information shared
    - POTLUCK was a lovely spread
  - CHRISTMAS PARTY
    - Is scheduled for December 11 at the St. Albert Minor Baseball Association (SAMBA)
    - 215 Sturgeon Rd, St. Albert, AB T8N 3G1
    - From 4 p.m. to 8 p.m.
    - POTLUCK ‼
    - Gift exchange (optional)
    - Sign-up sheet on-line
- **Communications**
  - Emails
    - Emails sent from the St. Albert Potters Guild are usually sent by Lara

        - Lara and Maureen are only ones who have access to email account
        - Information sent is usually related to St Albert Cultural Services, repairs, conferences etc.
        - usually contain information that is being forwarded from someone else.
        - When this is the case, please respond to the person who sent the original email
    - Glaze Mixing –
        - when you mix glaze please enter your name in binder and also update the web site, so you get credit for volunteering
        - Lara provided instructions on how to update the web site
- Tips
    - Teresa Milton:
        - Teresa said Starting the October 14 thru October 20, 28 artists will be presenting online. You can watch and take notes.
        - The presentations will be presented by Ceramics congress page or go to www.ceramicscongress.com web site
        - She also recommended the Ceramics school which also has free online classes, pictures and videos of free tips.
        - You can use the links provided above or go to Facebook and search for either of these organizations
    - Clay Give away
        - Two names will be drawn at the end of the meeting for ½ box of clay each.

Committee reports

- **SAPVAC**
    - Big thank you to Gill for volunteering for cultural days and doing the demonstrations for the whole day
    - Next year the Potters Guild will be doing the whole day. We need ideas on what we are going to do. Linda has an idea to make little houses – she has cookie cutters; we could easily make 100 of them and then bisque fire them. Then people could paint them. If you have ideas send them to Kathy. Next year Cultural Days will be held in September
    - Next month is the country craft fair. Advertising will be starting soon. Kathy will be getting something for us to post and send to friends. November 16-17 – Volunteer sheets are available now for signing up
    - Anyone putting items into the sale is expected to sign up for at least one shift
- **Supplies**
    - Dianne isn't doing supplies any longer.
    - Annalisa said the Clay and Supplies could be done by the executive, who are doing the clay management now. Chemicals could be included.
    - Clay is now being ordered on a regular basis rather than twice a year. The executive is managing this instead of the city. We are ensuring we notify the city when we are ordering supplies, such as clay and chemicals to ensure we receive the discounts the city

provides to the guild. Larry is giving us discounts even though we have changed our ordering because we are still their most lucrative customer.

- **Capital Equipment**
  - Slab Roller
    - Dianne talked to Larry at Plainsman about the slab roller, this is what he said:
    - The Frema slab roller is a Shimpo product, made in China - $1295 plus tax.
    - The Northstar slab roller is what we have now, made in Canada - $2900 plus tax, would have to be ordered but doesn't have the singular control that the Guild wants for slab depth.
    - He has 3 Frema slab rollers in stock, if I got the go-ahead, I could order one tomorrow, Thursday and we could have it by early next week or sooner. It needs assembled but we could hire Bob to pick it up, deliver and assemble. It comes in 4 boxes and weighs about 200 lbs all in.
    - Dianne wanted to know if we got an answer from the City about whether they have the funds to pay for 70% of the unit.
    - As it will be shared by everyone who uses the studio this should be confirmed. I didn't hear from Morley so not sure what the outcome of his conversation with Heidi was.
    - If the Guild pays for the whole amount it will still be shared by everyone who uses the studio, it's not practical to say only the Guild can use a piece of equipment like this.
    - The old slab roller will have to go to auction as to the best of my knowledge it was a joint purchase, someone will have to arrange this with Heidi and Elizabeth so they can send it to the auction house.
    - Morley said that he also spoke to Larry from Plainsman, he said
      - the current roller is one of the best on the market. Ours can be adapted to accommodate the new handle
      - If we purchase the new parts we should calibrate. This would hopefully resolve the issue of one side of the roller being slightly off.
  - Gas Kiln
    - Morley talked to Bob about the big Kiln. He said he rebuilt the big gas kiln 9 years ago. He said it should last about 20. Doesn't anticipate any issues.
- **Clay**
  - All the executive, plus Willie, have access to the clay room.
  - There are two stickers on each box, one sticker is left on the box the other is for the purchasing binder.
  - All the clay in the storeroom is less than a year old
  - Clay can be purchased via eTransfer
  - Currently e-transfers can be made to Annalisa, but she mentioned will be setting up new accounts for Treasurer, so this is a short-term solution to increase flexibility
  - NOTE: We can pay for everything now via eTransfer, including membership, firing etc.

  - Keep in mind the security question for eTransfer is 'Question Given'. Password is 'Pottery'
  - **WSO Clay**
    - Francesca said she talked with Larry at Plainsman, he confirmed WSO is not being discontinued.
    - Larry said we are the only ones ordering it, so he isn't ordering it unless he runs out. But he assured us it isn't being discontinued.
  -

- **Library**
  - Thank you to Nichole Wolfe for stepping up to help with the library
- **Glazes**
  - Edith is away
  - Julie made up a new glaze mixing list
  - Everyone should review the list to be sure their name shows twice
  - ***If you aren't on the list twice please let Julie know***
- **Raku**
  - Fall Guild Raku firing is scheduled for October 19
  - Margaret will be attending to help out as we need two experienced Raku members in attendance
  - If anyone is interested in the tin foil firing bring a bisque and burnished piece on the 19th
  - We will be doing a group refresher Raku glazing session on Thursday October 17th at 6:30 p.m.
- **Housekeeping**
  - No report
- **Social Media**
  - Few people who still need to sign their Medial Permission Slips
  - ***Amelia is looking for someone to help with the light box and taking pictures***
- **Membership**
  - Name labels for the cubbies and shelves have now been created and will be put up something in the next week
  - ***New Bisque sheet has been hung near the glazing room. If anyone hasn't put your initials on the bisque sheet***
  - ***Also, new Membership list was sent out this week. Please verify your emails addresses and phone numbers and let Yolande know if there are any errors.***
- **Gas Kiln Coordinator**
  - Willie let everyone know that there was a bisque firing done and unloading will be done tomorrow at 9:30 a.m. if anyone is interested in helping

New Business

  - CLAYFlicks

- Yolande offered to assist with looking into CLAYFlicks Video-streaming service for the guild. She has been in touch with the Ceramics Arts Network customer service. They suggested the guild purchase the ICAN Gold Membership.
- With the ICAN Gold Membership we will be receive both the printed and online access to all magazine content from Ceramics Monthly and Pottery Making Illustrated. This includes the current issues plus going back through the combines 85+ years of archives). We get 24x7 access to the streaming-video service CLAYFlicks. In addition to the magazines we current receive and the CLAYFlicks there are also the following benefits
    - Access to their online Ceramic recipes database
    - 20% discount on all books, DVDs, and merchandise in the online Ceramic Arts Network Shop
    - Eligibility to enter the annual Juried Exhibition and Wall Calendar Contest
    - Discounts on shipping services
    - Free listings in the Online Artists Portfolios
    - Connections with other artists through their Mentoring Program
- Price is $167.20 US per year, which is approximately $225 CAD
- We currently receive Ceramics Monthly and Pottery Illustrated subscriptions. These magazines combined cost approximately $142 CAD per year. A stand-alone subscription to the CLAYFlicks will cost us approximately $122 CAD per year. The combined total of all these items is $264 CAD per year.
- The Ceramics monthly magazine subscription is up for renewal on 06/22 and Pottery Making Illustrated is up for renewal on 04/20. They will pool our account and credit us for the remaining subscriptions and apply that to our ICAN membership
- We would all use one email address \ password. Being a guild, they expect this to be run on an honor system where we don't share the email and password with non-members

Motion by Yolande

- ***I move that the Guild Subscribe for an ICAN Gold membership for one year at a cost of $167.20 US.***
- ***Willie seconded***
- ***Passed Unanimously***

- Other items
    - ***Teresa brought up that Dawn Candy recommended the 'R' wax resist. Teresa wanted to know if it was possible to change from our current wax resist to the 'R'. It was agreed that we will add this to our order list and we will get it in***

- Orientation
    - Morley recognized Cheryl, Marnie and Deborah for the great job they did on orientations. He attended briefly and said it was great

- Cheryl said if anyone has ideas on how to improve they are always open to suggestions

Clay Draw

- 441G was given away. Winners were:
  - Willie
  - Pat

Morley asked for Meeting to be adjourned at 7:29

- Yolande moved to adjourn meeting
- Willie seconded
- Motion carried